

How to sign a MOU with NITUB

- The organization who needs to make a MOU have to provide a detail list of all the instruments with current status and submit an official request to NITUB, along with the list for MOU.
- After review/ physical inspection/ meeting etc, a MOU will be drafted the consent of with the institute concern and NITUB.
- After the finalization of MOU, Engineers from NITUB will visit the organization every month to repair the listed non-functioning instruments, as per the agreement.
- The organization will inform about the non-functioning instrument(s), to NITUB and the engineer(s) will try to repair the instruments when all necessary parts are available within a week.
- The organization will provide all the spare parts required for repair or maintenance, for any non-functional instrument(s) and then only NITUB will fix the non-functioning instrument.
- If any instrument(s) cannot be repaired at the laboratory of the organization, NITUB may have to the non-functioning instrument at NITUB office. In that case, transportation cost has to be borne by the organization.
- A bill of invoice will be send to the organization after repair/ maintenance of the non-functioning instruments and payment should be made as per MOU.
- A notice of 02 (two) months should be given from any side to renew or terminate the MOU.